

**MEETING MINUTES – May 30, 2017**  
**FloridaWest Economic Development Alliance – Board of Director’s Meeting**  
**CoLab – 418 W Garden Street, 3<sup>rd</sup> Floor Conference Room**

**Those in attendance: Jim Waite, Lewis Bear, Jr. Tim Haag, Rebecca Ferguson, Karen Sindel, Donnie McMahon, Wendell Smith and Margaret Stopp.**

**Staff present: Scott Luth, Sena Maddison and Danita Andrews.**

1. **Call to Order:** This meeting was called to order at 2:00 PM.
2. **Meeting publicly noticed on May 1**
3. **Public Comment:** President Jim Waite asked if there was any public comment. There was none.
4. **Action Items**
  - a. Scott Luth introduced Katherine Hogan, the new FloridaWest Intern. Katherine, who comes to us from the University of Southern Mississippi, was welcomed by the board.
  - b. **Approve March 28 Minutes:** It was MOVED by Lewis Bear, Jr. and SECONDED by Donnie McMahon to approve the March 28 minutes. The motion was unanimously approved.
  - c. **Approve April Financials:** President Jim Waite presented the January 2017 financials. It was MOVED by Donnie McMahon and SECONDED by Karen Sindel to approve the April 2017 Financials.
5. **Discussion Items:**
  - a. **Staffing Update:** Scott Luth announced the departure of Administrative Assistant Libby Brown as well as giving an update on the search for her replacement.
  - b. **Economic Development Summit:** Scott Luth briefed the board on the BOCC Economic Summit held as part of the Committee of the Whole.
  - c. **Economic Development Updates:** Scott Luth updated the board on the Cyber Security Strategy. The completed data will be circulated by email for feedback amongst the board. Danita Andrews, Director of Business Development, presented a year to date report to the board on business development and prospect activity this fiscal year.  
**Board Forum:** It was decided that a letter be drafted to the BOCC requesting both that the Economic Summit rescheduled and also requesting a list of priorities and expectations for Economic Development from each Commissioner.

**6. Adjourn**

Jim Waite

**FY 16-17 Schedule:**

- July 25 @ 2:00
- September 26 @ 2:00

**New Billing Address:**

FloridaWest / PEDC  
PO Box 1992  
Pensacola, Florida 32591-1992