

MINTUES – JANUARY 19, 2016, 9:00 am
FloridaWest Economic Development Alliance – Board of Director’s Meeting
Greater Pensacola Chamber, 117 W Garden Street – Boardroom

Attendees: President Jim Waite, Treasurer Gary Huston, Secretary Tim Haag, Rebecca Ferguson, and Amy Lovoy.

Staff Present: Scott Luth, Danita Andrews, Sena Maddison, Katie Kelly, Patrick Rooney, Krissy Hienold and Libby Brown.

Others Present: Todd Thompson, Dottie Dubuisson, Pamela Harlin, and Carlos Gieseken.

1. **Call to Order:** Meeting called to order by President Waite at 9:19 am.
2. **Public Comment:** President Waite asked if there was any public comment. There was comment from Dottie Dubuisson, a Pensacola resident, who wanted to express that we should put more of a focus on women in entrepreneurship.
3. **Action Items:**
 - **Approval of the October 21 Minutes:** It was MOVED by Tim Haag and SECONDED by Gary Huston to approve the minutes from October 21, and the motion was unanimously approved.
 - **Authorized Signer Approval:** In regards to authorized check signers for the FloridaWest public and private bank accounts, it was MOVED by Gary Huston and SECONDED by Amy Lovoy, to remove John Hutchinson’s name from the accounts and add Gary Sammons and Tim Haag as signers on the account. The motion was unanimously passed.
 - After discussion, it was MOVED by Gary Huston to allow Scott Luth authority to sign off on contracts and account line items under \$5,000 or within budget. It was SECONDED by Tim Haag and the motion passed unanimously.
 - **Approval of the FY 2016 Budget:** Scott Luth presented the proposed FY 2016 budget to the board. After discussion, it was MOVED by Gary Huston and SECONDED by Tim Haag to approve the budget as it was laid out. The motion passed unanimously.
4. **Discussion Items**
 - **Draft November 2015 Financials:** A balance sheet was provided to the board on the FloridaWest Accounts, our new accountants will in the future be presenting balance sheets and profit and loss sheets to the board for future meetings.
 - **IT Managed Services Bids – Collected January 15, 2016:** The RFP for IT managed services went out on December 15 and was collect January 15. Only one of the eight on the distribution list answered with a proposal. It was MOVED by Rebecca Ferguson and SECONDED by Gary Huston to publish the RFP in the Pensacola News Journal and notify everyone on the distribution list that there would be an extension to the timeline to encourage more proposals to come in. The motion passed unanimously.
5. **Economic Development Updates:** The Economic Development Team gave updates to their activities since the start of the new fiscal year.
6. **Other Business:** It was discussed the best days to hold meetings, it was requested that mornings are better and not to hold meetings on Thursday.
7. **Adjourn:** The meeting adjourned at 10:39 am.